Tradelink Electronic Commerce Limited
貿 易 通 電 子 貿 易 有 限 公 司

(Incorporated in Hong Kong under the Companies Ordinance with limited liability)

（Stock Code：536）

Procedures for shareholders to propose a person for election as a director

If a shareholder of the Company wishes to nominate a person to stand for a director election in a general meeting, he/she must validly serve on the Company Secretary of the Company the following documents:

1. his/her signed notice of intention to propose a resolution at the general meeting;
2. a notice executed by the nominated candidate of his/her willingness to be appointed;
3. the nominated candidate's biographical details and other information as required to be disclosed under Rule 13.51 (2) of the Listing Rules; and
4. the nominated candidate's signed written consent to the publication of his/her personal data.

The period for serving the notice commences on the day after dispatch of the notice of general meeting at which elections to the office of Director are to be considered and ends on the day that falls seven days before the date of the general meeting (both days inclusive).

However, in order to ensure both the Board and shareholders have sufficient time to receive and consider the nominated candidate's information, the above-mentioned documents should be submitted to the Company as early as practicable, preferably no later than 21 days prior to the general meeting so that the nomination can be thoroughly considered by the Board and its Nomination Committee, an announcement can be issued or a supplementary circular containing the nominated candidate's information can be despatched to shareholders 10 business days before the general meeting pursuant to rule 13.73 of the Listing Rules.

If the notice is received less than 21 days prior to the general meeting, the Company will need to consider the postponement of the general meeting to allow the Board and the shareholders sufficient time as aforesaid.

- End -

Hong Kong, 27 March 2012
(Revised on 22 March 2022 of board's approval)