



**PRODUCT DESCRIPTION (to be printed on the Print-out of the certificate except for HK HS code)**

項目 Item No.	包裝標誌、數量 及貨櫃編號 (如備有中文資料，請以中文(繁體)填寫) <b>Marks, Nos and Container No.</b> (if applicable, completed in Traditional Chinese)	包裹件數及種類 <b>No. and kind of Package</b>	貨物摘要 (須以中文(繁體)填寫) <b>Product Description</b> (completed in Traditional Chinese) <b>數量 (計量單位)</b> <b>Quantity</b> <b>(Quantity Unit)</b> [same as corresponding Goods Description and Quantity (Quantity Unit) on P.1]	香港及內地協制編號 <b>HK HS Code &amp; Mainland HS Code</b>	商標名稱或標籤 (如備有中文資料，請以中文(繁體)填寫) <b>Brand Names or Labels (if any)</b> (if applicable, completed in Traditional Chinese)
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1.

總件數及包裝種類 **Total No. & Type of Package:**

GACO Membership No. (if applicable)

Issuing Organisation:

**Supporting documents must be provided if expeditious processing application is required.**

**Supporting Document Codes:** (please specify if the code for 'Others' is chosen)

**Reason Code for Expeditious Processing Request:** (please specify if the code for 'Others' is chosen)

**Exporter's Special Request Code:**

**Exporter's Special Declaration / Statement, if any:**

(For providing supplementary text required where necessary, when other declaration codes are used)

**Exporter's Declaration**

Standard Declaration: T04, CEP

Other declaration codes, if any \_\_\_\_\_

I \_\_\_\_\_, HKID/Passport No. \_\_\_\_\_, acting and signing for and on behalf of  
(Name of Signatory)

\_\_\_\_\_, make the following declarations and authorization:  
(Name of the Exporter)

I declare that I have read and understood the standard declarations and special codes on page 4 of this form and the codes representing my declaration are as above.  
I hereby authorize Tradelink Electronic Commerce Limited to send messages to the Government on the basis of the information declared on this form and to receive messages from the Government on behalf of the following company.

\_\_\_\_\_ Date

\_\_\_\_\_ Signature

\_\_\_\_\_ Business Chop

**Warning: The maximum penalty for making a false declaration in an application for the issue of a Certificate of Origin or for substitution of goods in respect of a Certificate of Origin is \$500,000 and two years' imprisonment.**

\* Delete if not applicable

## B. MANUFACTURER & SUBCONTRACTOR SECTION

(please use additional form if more than 1 manufacturer or subcontractor is involved)

<b>Manufacturer Name:</b>  Address Code:  _ _ _ _  BR No. :  _ _ _ _ _ _ _ _ _  -  _ _ _ _  FR No. :  _ _ _ _ _ _  Tel. : _____ Fax : _____	<b>Address of Goods Available for Inspection:</b>  
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<b>Manufacturer Role</b>  Manufacturer cum Knitter / Manufacturer *	<b>Principal Process(es) Done by Manufacturer and Outworker in Hong Kong</b>
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項目 Line Item No.	貨物摘要 (須以中文(繁體)填寫) Goods Description (completed in Traditional Chinese) (must be the same as that made by the Exporter on P.1 of this application)	Materials & Components of HK Origin	Materials & Components of Other Origin
1.			

Please indicate “ + ” before the quantity if responsible quantity is Part Quantity; “ = ” if it is Part Process; and “ / ” if it is Part Process / Part Quantity. See note on p.4

Line Item No.	Line Item Quantity & Unit as Declared by Exporter on p.1	Responsible Quantity as Declared by Exporter (a)		Manufacturer Responsible Quantity (b)	Subcontractor Responsible Quantity (c)	Outworker Responsible Quantity (d)
1.			↓			

**Manufacturer's Special Declaration / Statement, if any**  
(For providing supplementary text required, where necessary, when other declaration codes are used)

**Manufacturer's Declaration**  
 Standard Declaration: T02, CEP Other declaration codes, if any \_\_\_\_\_  
 I \_\_\_\_\_, HKID/Passport No. \_\_\_\_\_, acting and signing for and on behalf of  
 (Name of Signatory)  
 \_\_\_\_\_, make the following declarations and authorization:  
 (Name of the Manufacturer)

I declare that I have read and understood the standard declarations and special codes on page 4 of this form and the codes representing my declaration are as above.  
 I hereby authorize Tradelink Electronic Commerce Limited to send (and to transform, where necessary) messages to the Government on the basis of the information declared on this form, and to receive messages from the Government on behalf of the following company.

\_\_\_\_\_ Date                      \_\_\_\_\_ Signature                      \_\_\_\_\_ Business Chop

Note: Manufacturers and subcontractors have to ensure that the persons acting and signing for and on behalf of the manufacturers/subcontractors should be identical to the authorized signatories provided to the Trade and Industry Department else applications submitted will be deferred/rejected.

**Principal Process(es) Done by Subcontractor in Hong Kong**

<b>Subcontractor Name:</b> Address Code:  _ _ _ _       LSA No. _____ BR No.:  _ _ _ _ _ _ _ _ _ _  -  _ _ _ _ _  FR No.:  _ _ _ _ _ _  Tel.: _____      Fax.: _____	<b>Principal Process(es) Done by Subcontractor in Hong Kong</b>
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**Subcontractor's Declaration**  
 Standard Declaration: T03, CEP      Other declaration codes, if any \_\_\_\_\_

I \_\_\_\_\_, HKID/Passport No. \_\_\_\_\_, acting and signing for and on behalf of  
 (Name of Signatory)

\_\_\_\_\_, make the following declarations and authorization:  
 (Name of the Subcontractor)

I declare that I have read and understood the standard declarations and special codes on page 4 of this form and the codes representing my declaration are as above.  
 I hereby authorize Tradelink Electronic Commerce Limited to transform and send messages to the Government on the basis of the information declared on this form and to receive messages from the Government on behalf of the following company.

\_\_\_\_\_      \_\_\_\_\_      \_\_\_\_\_  
 Date      Signature      Business Chop

Note: Manufacturers and subcontractors have to ensure that the persons acting and signing for and on behalf of the manufacturers/subcontractors should be identical to the authorized signatories provided to the Trade and Industry Department else applications submitted will be deferred/rejected.

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**CERTIFICATE OF HONG KONG ORIGIN – CEPA**

**STANDARD DECLARATION**

**CODE LIST**

Code To be made by	Description
T04    Exporter	I, on behalf of the exporter of this application, hereby declare that all the information given herein has been checked by me and is true, that the merchandise described in this application consists exclusively of the goods manufactured / processed / produced by the manufacturer / processor / producer / subcontractor described in the application and will be exported by the declared exporter in the manner described in this application, and that I have not applied to any other Issuing Authority for a Certificate of Origin in respect of the consignment described in this application. I also authorize the Director-General of Trade and Industry or the Government Approved Certification Organisation with which I have filed this application to disclose all or any of the information provided herein to any third parties in Hong Kong or elsewhere including the Mainland General Administration of Customs in connection with customs clearance and processing of tariff under the Closer Economic Partnership Arrangement (CEPA).
T02    Manufacturer	I, on behalf of the manufacturer of this manufacturer declaration, hereby declare that all the information given herein has been checked by me and is true, that the goods which are fully and accurately described in this manufacturer declaration have been manufactured / processed / produced in the manufacturer's / subcontractor's premises or place in Hong Kong registered with Trade and Industry Department, that the principal processes done by the manufacturer / subcontractor declared in this manufacturer declaration have been carried out in the manufacturer's / subcontractor's premises or place in Hong Kong registered with Trade and Industry Department as represented by its / their address code(s) described in this declaration, and that the goods will be located in the address of goods available for inspection as described in this declaration for not less than 2 clear working days from the date of this manufacturer declaration. I also authorize the Director-General of Trade and Industry or the Government Approved Certification Organisation to which I have made this application to disclose all or any of the information provided herein to any third parties in Hong Kong or elsewhere.
M16    Manufacturer	I declare that the goods described in this manufacturer declaration have fulfilled the 30% Hong Kong value-added content requirement under CEPA and that product development costs are included in the Hong Kong value-added content.
M18    Manufacturer	I declare that the goods described in this manufacturer declaration have fulfilled the 30% Hong Kong value-added content requirement under CEPA and that the value of raw materials and/or component parts originating in the Mainland is included in the Hong Kong value-added content.
T03    Subcontractor	I, on behalf of the subcontractor of this manufacturer declaration, hereby declare that all the information given herein has been checked by me and is true, and that I have carried out the principal process(es) done by the subcontractor declared in this manufacturer declaration in my factory in Hong Kong registered with Trade and Industry Department as represented by its address code described in this declaration. I also authorize the Director-General of Trade and Industry or the Government Approved Certification Organisation to which I have made this declaration to disclose all or any of the information provided herein to any third parties in Hong Kong or elsewhere.
CEP    Exporter, Manufacturer & Subcontractor	I declare that the goods described in this application comply with the origin requirements specified for those goods in the Closer Economic Partnership Arrangement (CEPA).

**EXPORTER'S SPECIAL REQUEST CODES**

**SUPPORTING DOCUMENT CODES**

Code	Description
501	Request for an additional copy of the certificate.
503	Request for endorsement on supporting documents such as commercial invoice

Code	Description
206	Explanatory letter for expeditious application
207	Explanatory letter (others)
208	Copy of buyer's order
209	Copy of production order and records
210	Copy of buyer's shipment instructions
211	Copy of relevant documents from overseas customs
212	Copy of Letter of Credit (L/C)
213	Copy of invoice
216	Relevant copy of Certificate of Origin
219	Copy of authorisation letter from registered brand name / trademark holder
220	Copy of authorisation letter from copyright holder
HD3	Others

**EXPEDITIOUS PROCESSING REQUEST REASON CODES**

Code	Description
101	To meet unexpected change of tight shipment schedule
102	To meet urgent request of the overseas buyer for advanced delivery of goods
103	To send samples urgently required by overseas buyers
104	To facilitate clearance of consignments held up by overseas customs
105	Application being deferred for one or more times
106	Deferred for amendment after production / consignment check by C&ED.
110	To meet the terms of Letter of Credit (L/C)
HD3	Others

**NOTE:**  
 Part Process, (a) = (b) = (c) = (d), value of the indicator should be '='  
 Part Quantity, (a) = (b) + (c) + (d), value of the indicator should be '+'  
 When (b) + (c) + (d) do not add up or each is not equivalent to (a), value of the indicator should be '/'