



**Authorization for EDI Submission of
Certificate of Hong Kong Origin - CEPA
Request for Amendment Form**

PLEASE COMPLETE THE FORM IN TYPEWRITTEN LETTERS

Certificate of Hong Kong Origin - CEPA	Approval No.: _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _	Date of Approval: YY / MM / DD
UCR: _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _		

Supporting Document attached : (please tick the appropriate boxes)	
<input type="checkbox"/> 202 EXPLANATORY LETTER FOR AMENDMENT REQUEST <input type="checkbox"/> 206 EXPLANATORY LETTER FOR EXPEDITIOUS APPLICATION <input type="checkbox"/> 207 EXPLANATORY LETTER (OTHERS) <input type="checkbox"/> 208 COPY OF BUYER'S ORDER <input type="checkbox"/> 209 COPY OF PRODUCTION ORDER AND RECORDS <input type="checkbox"/> 210 COPY OF BUYER'S SHIPMENT INSTRUCTIONS <input type="checkbox"/> 211 COPY OF RELEVANT DOCUMENTS FROM OVERSEAS CUSTOMS <input type="checkbox"/> 212 COPY OF LETTER OF CREDIT (L/C)	<input type="checkbox"/> 213 COPY OF INVOICE <input type="checkbox"/> 214 COPY OF SHIPPING DOCUMENT e.g. bill of lading / air waybill <input type="checkbox"/> 215 COPY OF PACKING LIST <input type="checkbox"/> 216 RELEVANT COPY OF CERTIFICATE OF ORIGIN - CEPA <input type="checkbox"/> 217 COPY OF EXPORT LICENCE (EL) AND/OR OTHER TRADE DOCUMENTS <input type="checkbox"/> 219 COPY OF AUTHORISATION LETTER FROM REGISTERED BRAND NAME / TRADEMARK HOLDER <input type="checkbox"/> 220 COPY OF AUTHORISATION LETTER FROM COPYRIGHT HOLDER <input type="checkbox"/> HD3 OTHERS. PLEASE SPECIFY: _____

Reason Code for Expeditious Processing Request (please specify if the code for 'Others' is chosen):

出口商所需修改資料 Exporter Information to be amended		出口商名稱 Exporter Name
		Tel: _____ Fax: _____
所需修改項目 Particulars on Certificate Requiring Amendment	原本申報資料 Originally Declared	修改後資料 Amended To
		Details as circled on the attached MI message printout with UCR No.: _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ with the print date of YY / MM / DD, duly endorsed by the signatory.

製造商所需修改資料(如多過一個,請填寫另一份表格) Manufacturer Information to be amended <small>(please complete this section on an additional form if more than 1 manufacturer is involved in the application).</small>		製造商名稱 Manufacturer Name
		Tel: _____ Fax: _____
所需修改項目 Particulars on Certificate Requiring Amendment	原本申報資料 Originally Declared	修改後資料 Amended To
		Details as circled on the attached RMD message printout with UCR No.: _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _ with the print date of YY / MM / DD, duly endorsed by the signatory.

Exporter's Declaration	Standard Declaration: T04	
I, _____, HKID/Passport No. _____, acting and signing for and on behalf of		
(Name of Signatory)		
_____, hereby declare that the particulars given above are true.		
(Name of the Exporter)		
I declare that I have read and understood the standard declaration, Note and the codes on p.2.		
I hereby authorize Tradelink Electronic Commerce Limited to send messages to the Government on the basis of the information declared on this form and to receive messages from the Government on behalf of the following company.		
_____	_____	_____
Date	Signature	Business Chop
Note: All information declared in the fresh application including the declaration codes, other codes, if any, and any other information not stated in this amendment form will be retained in this amendment request and forwarded electronically by Tradelink Electronic Commerce Limited to the Government.		

Manufacturer's Declaration (Please do not complete this section if only exporter's information is amended)

I, _____, HKID/Passport No. _____, acting and signing for and on behalf of
(Name of Signatory)
_____, hereby declare that the particulars given overleaf are true.
(Name of the Manufacturer)

I declare that I have read and understood the Note and the codes on p.2.

I hereby authorize Tradelink Electronic Commerce Limited to send (and to transform, where necessary) messages to the Government on the basis of the information declared on this form and to receive messages from the Government on behalf of the following company.

Date Signature Business Chop

Note: All information declared in the fresh application including the declaration codes, other codes, if any, and any other information not stated in this amendment form will be retained in this amendment request and forwarded electronically by Tradelink Electronic Commerce Limited to the Government.

Remarks: Manufacturers and subcontractors have to ensure that the persons acting and signing for and on behalf of the manufacturers/subcontractors should be identical to the authorized signatories provided to the Trade and Industry Department else applications submitted will be deferred/rejected.

Subcontractor's Declaration (Please do not complete this section if only exporter's information is amended)

I, _____, HKID/Passport No. _____, acting and signing for and on behalf of
(Name of Signatory)
_____, hereby declare that the particulars given overleaf are true.
(Name of the Subcontractor)

I declare that I have read and understood the Note and the codes on p.2.

I hereby authorize Tradelink Electronic Commerce Limited to transform and send messages to the Government on the basis of the information declared on this form and to receive messages from the Government on behalf of the following company.

Date Signature Business Chop

Note: All information declared in the fresh application including the declaration codes, other codes, if any, and any other information not stated in this amendment form will be retained in this amendment request and forwarded electronically by Tradelink Electronic Commerce Limited to the Government.

Remarks: Manufacturers and subcontractors have to ensure that the persons acting and signing for and on behalf of the manufacturers/subcontractors should be identical to the authorized signatories provided to the Trade and Industry Department else applications submitted will be deferred/rejected.

Expeditious Processing Request Reason Codes

<u>Code</u>	<u>Description</u>
101	To meet unexpected change of tight shipment schedule
102	To meet urgent request of the overseas buyer for advanced delivery of goods
103	To send samples urgently required by overseas buyers
104	To facilitate clearance of consignments held up by overseas customs
110	To meet the terms of Letter of Credit (L/C)
HD3	Others

Standard Declaration

<u>Code To be made by</u>	<u>Description</u>
T04 Exporter	I, on behalf of the exporter of this application, hereby declare that all the information given herein has been checked by me and is true, that the merchandise described in this application consists exclusively of the goods manufactured / processed / produced by the manufacturer / processor / producer / subcontractor described in the application and will be exported by the declared exporter in the manner described in this application, and that I have not applied to any other Issuing Authority for a Certificate of Origin in respect of the consignment described in this application. I also authorize the Director-General of Trade and Industry or the Government Approved Certification Organisation with which I have filed this application to disclose all or any of the information provided herein to any third parties in Hong Kong or elsewhere including the Mainland General Administration of Customs in connection with customs clearance and processing of tariff under the Closer Economic Partnership Arrangement (CEPA).