



# TRADELINK SERVICE CHANGE FORM (EMAIL ALERT SERVICE)

## 「貿易通」服務更改表(電郵通知服務)

**All information should be filled in English 所有資料須以英文填寫**

Company Name \_\_\_\_\_  
公司名稱

CETS ID \_\_\_\_\_  
客戶編號

Contact Person \_\_\_\_\_ Contact Telephone No. \_\_\_\_\_  
聯絡人 聯絡電話

Email Alert Service is only available for fresh Trade Declaration Application Error and Government Query on Trade Declaration.

「電郵通知服務」只適用於首次報關「申請錯誤通知」及「政府查詢」。

Type of Change (Please tick one) 更改事項 (請 ✓ 其中一項)			Language <sup>(Note 1)</sup> 語言 <sup>(註一)</sup>	EDI Address 電子資料聯通地址	Email Address <sup>(Note 2)</sup> 電郵地址 <sup>(註二)</sup>
<input type="checkbox"/> Add 加	<input type="checkbox"/> Change 更改	<input type="checkbox"/> Delete 刪除			
<input type="checkbox"/> Add 加	<input type="checkbox"/> Change 更改	<input type="checkbox"/> Delete 刪除			
<input type="checkbox"/> Add 加	<input type="checkbox"/> Change 更改	<input type="checkbox"/> Delete 刪除			

(Note 1) Please fill in "TC" for Traditional Chinese message content, "SC" for Simplified Chinese message content, or leave blank for English message content.

(註一) 客戶如選擇以繁體中文接收訊息，請於「語言」一欄上填上「TC」，如選擇接收簡體中文訊息，請於欄上填上「SC」，不填任何代號則代表客戶選擇保持以英文顯示訊息內容。

(Note 2) Only one Internet Email address can be assigned to each EDI address / Party ID.

(註二) 每一個電子資料聯通地址只可以有一個指定之電郵地址。

We understand that the email notification to be sent to the Internet Email Addresses specified above is for our convenience only, and is not intended to replace, or release my company from our obligations to check regularly, the Application Error or Government Query to be received in Tradelink Customer Software. We shall check and refer regularly to the Application Error or Government Query to be received in Tradelink Customer Software. We undertake to inform Tradelink immediately of any changes in the Internet Email address. Tradelink shall in no event be liable for loss or damage suffered by us or by any third parties owing to our receipt of, failure to receive, or any error in the email notification. Besides, this Email Alert Service has a three months' special trial period. Thereafter we agree Tradelink to charge a monthly fee of HK\$20 per each Party ID / EDI Address until this service is cancelled by us.

我們明白發送至上述電郵地址的電郵通知純粹為方便我們而設，並不是用作取代我們通過貿易通用戶軟件而收到的「申請錯誤通知」及「政府查詢」，更不會免除我們須要定期查閱有關「申請錯誤通知」及「政府查詢」的責任。我們會定期查閱我們通過貿易通用戶軟件而收到的「申請錯誤通知」及「政府查詢」。如上述電郵地址有任何改動，我們承諾立即通知貿易通。貿易通在任何情況下均不用負責我們或任何第三人因我們接收，未能接收電郵通知，或因電郵通知的任何錯誤而蒙受的損失。此外，這項「電郵通知服務」特設免費試用期三個月。其後我們同意貿易通收取HK\$20為每個電子資料聯通地址之月費直至我們通知貿易通撤消此項服務為止。

Signature of Registration Authorizer or Authorized Signature and Company Chop: \_\_\_\_\_  
服務登記負責人 / 授權人簽名及公司蓋印

**(Please circles the appropriate. 請選擇適當的部分。)**

Telephone No.: \_\_\_\_\_

電話號碼

Name (in block letter): \_\_\_\_\_

姓名 (請用正楷)

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

日期 (yy / mm / dd )

(年 / 月 / 日)

表格編號  
F036 v8

PLEASE FAX TO 2506 0388.  
 填妥後請傳真至 2506 0388。