



Authorization for EDI Submission of Certificate of Hong Kong Origin / Certificate of Processing Request for Amendment Form



PLEASE COMPLETE THE FORM IN TYPEWRITTEN LETTERS

Header section containing Certificate of Hong Kong Origin / Certificate of Processing * UCR, Approval No., and Date of Approval (YY/MM/DD).

Supporting Document attached section with a list of checkboxes for various documents like explanatory letters, invoices, shipping documents, etc.

Reason Code for Expeditious Processing Request section with a note to specify if 'Others' is chosen.

Exporter Information to be amended section, including a table for Particulars on Certificate Requiring Amendment and details of the attached MI message printout.

Manufacturer Information to be amended section, including a table for Particulars on Certificate Requiring Amendment and details of the attached RMD message printout.

Exporter's Declaration section containing a declaration statement, signature lines for Date, Signature, and Business Chop, and a note about information retention.

* Delete if not applicable

Manufacturer's Declaration (Please do not complete this section if only exporter's information is amended)

I, _____, HKID/Passport No. _____, acting and signing for and on behalf of
(Name of Signatory)

_____, hereby declare that the particulars given overleaf are true.
(Name of the Manufacturer)

I declare that I have read and understood the Note and the codes on p.2.

I hereby authorize Tradelink Electronic Commerce Limited to send (and to transform, where necessary) messages to the Government on the basis of the information declared on this form and to receive messages from the Government on behalf of the following company.

Date Signature Business Chop
Note: All information declared in the fresh application including the declaration codes, other codes, if any, and any other information not stated in this amendment form will be retained in this amendment request and forwarded electronically by Tradelink Electronic Commerce Limited to the Government.
Remarks: Manufacturers and subcontractors have to ensure that the persons acting and signing for and on behalf of the manufacturers/subcontractors should be identical to the authorized signatories provided to the Trade and Industry Department else applications submitted will be deferred/rejected.

Subcontractor's Declaration (Please do not complete this section if only exporter's information is amended)

I, _____, HKID/Passport No. _____, acting and signing for and on behalf of
(Name of Signatory)

_____, hereby declare that the particulars given overleaf are true.
(Name of the Subcontractor)

I declare that I have read and understood the Note and the codes on p.2.

I hereby authorize Tradelink Electronic Commerce Limited to transform and send messages to the Government on the basis of the information declared on this form and to receive messages from the Government on behalf of the following company.

Date Signature Business Chop
Note: All information declared in the fresh application including the declaration codes, other codes, if any, and any other information not stated in this amendment form will be retained in this amendment request and forwarded electronically by Tradelink Electronic Commerce Limited to the Government.
Remarks: Manufacturers and subcontractors have to ensure that the persons acting and signing for and on behalf of the manufacturers/subcontractors should be identical to the authorized signatories provided to the Trade and Industry Department else applications submitted will be deferred/rejected.

Expeditious Processing Request Reason Codes

<u>Code</u>	<u>Description</u>
101	To meet unexpected change of tight shipment schedule
102	To meet urgent request of the overseas buyer for advanced delivery of goods
103	To send samples urgently required by overseas buyers
104	To facilitate clearance of consignments held up by overseas customs
110	To meet the terms of Letter of Credit (L/C)
HD3	Others